

October 19, 2012

All Owners
Museum Park Loft Condominiums
125 E 13th Street
Chicago, IL 60605

IMPORTANT INFORMATION: regarding DK memo New Account Number and New Lockbox Address

Dear Owner:

DK has implemented an enhanced account management system for its condominium clients. Each Unit Owner will be assigned a new account number (reduced from 19 digits to 12 digits) in the November statement. Please review the chart below regarding the impact to the various payment methods:

PAYMENT METHOD	ACTION REQUIRED
Pay by check onsite	None
Pay by DK direct debit	None
Payment by mail sent to lockbox	New Address: Museum Park Loft Condominiums PO Box 661095, Chicago, IL 60666-1095
CURRENT payer by credit card or E-check online at DKCondo.com	None
FIRST TIME DKCondo.com USER: Pay by credit card or E-check online at DKCondo.com	New account # required (example: if account number 1305t 0000810 : only use t0000810)
<u>Owner-initiated bill payment or Electronic Fund Transfer EFT- a service provided thru your bank.</u>	New account number and new address needed Museum Park Loft Condominiums, PO Box 661095, Chicago, IL 60666-1095

If you have any questions, please contact the management office.

Sincerely,

Cherie Murphy-Schmidt
Property Manager-DK Condo
Museum Park Lofts
125 East 13th St
Chicago, IL 60605

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